

Appendix 1

SCHEDULE OF APPLICATIONS FOR THE USE OF THE CITY HALL AND THE PROVISION OF HOSPITALITY

Organisation / Body	Event / Date – Number of Delegates / Guests	Request	Comments	Recommendation
University of Ulster	University of Ulster – Business Improvement Alumni Conference Dinner 20 th November, 2010 Approximately 200 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council's Key Theme of 'City Leadership – Strong, Fair, Together' and 'Better opportunities for success across the city'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Queens Univeristy Belfast	International Conference on Photonic, Electronic and Atomic Collisions 28 th July, 2011 Approximately 600 attending	The use of the City Hall and the provision of hospitality in the form of a drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council's Key Theme of 'Better opportunities for success across the city'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
The Duke of Edinburgh's Award	Silver Award Presentation 19 th November, 2010 Approximately 500 attending	The use of City Hall and the provision of hospitality in the form of a Finger Buffet Reception	These awards aim to recognise the development of citizenship amongst young people and to acknowledge the newly found skills and talents which will enable them to develop and mature as individuals. The event meets the Council's Key Themes of 'Better support for people and communities' and 'Better opportunities for success across the city' and in addition would contribute to the Council's thematic area of Children and Young People.	The use of the City Hall and the provision of hospitality in the form of a Finger Buffet Reception. Approximate cost £5,000
Adoption UK	Launch of DVD – 'Thinking About Adopting' 6 th November, 2010 Approximately 200 attending	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.	This event, which will take place during National Adoption Week, will launch a DVD which will be used across Northern Ireland by the various Health Trusts to help potential parents with the difficulties faced when considering adoption. The event will also seek to raise the profile of National Adoption Week and will showcase the benefits of adoption to potential parents and children. This event would contribute	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits. Approximate cost £500

			to the Council's Key Theme of 'Better support for people and communities' and in addition would contribute to the Council's thematic area of Children and Young People.	
Relatives for Justice	<p>Inclusive recovery of memory of victims of our recent conflict</p> <p>22nd September, 2010</p> <p>Approximately 250 attending</p>	The use of the City Hall.	<p>This event seeks to bring together individuals and families who have been hurt during the conflict to share memories and experiences and to aid healing and recovery.</p> <p>It involves the display of a quilt made up of squares contributed by families who have been affected by the conflict.</p> <p>It is cross-community in nature and as such would contribute to the Council's key theme of providing better support for people and communities.</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.</p> <p>Approximate cost £500.</p>